

Power-Point Presentation Guidelines

We kindly ask you to pay attention to the following points when you prepare your presentation in order to make sure to have an ideal visual outcome on the screen in the convention center and also in the internet.

1 Powerpoint Draft for Download

Please use our powerpoint draft for your presentations. You can download it under www.evi-congress.org.

While using this powerpoint draft you ensure that the colour contrast has an ideal outcome on the screen in the convention center and due to the live streaming also in the internet. It also guarantees that full content is visible and doesn't get lost due to technical circumstances (see point 4).

2 Font Size

Please make sure not to use any font below a size of 16 pt. 16 pt is the minimum your font needs to have.

3 Colours

Please avoid to use a light-coloured font on a bright background. Also please avoid a pure white background as this will outshine the words while it will be streamed to the internet and that causes a poor legibility.

4 Edge Distance

Please consider the edge distance as shown below in the pictures.

Due to the conversion for the broadcast (LCD projector and streaming to the internet) it may happen parts of the content get lost due to technical circumstances.

In your own interest and to assure an ideal presentation we kindly ask you to leave an edge of 1cm on the head and bottom. Please leave 2 cm edge on the right and left side. (see pictures)

